Passport

CLIENT UPDATE FORM

CARDINALSTONE PENSIONS

Kindly fill form clearly and use CAPITAL letters only.

Name

Surname | First name | Other name

RSA Number: **NIN:** **BVN:**

CHANGE OF NAME

(Please attach copy of Marriage Certificate (where applicable), Sworn Court Affidavit, Newspaper Publication and a Letter from employer confirming Change of Name)

Old Name

Surname | First name | Other name

New Name

Surname | First name | Other name

CHANGE OF EMPLOYER

(Please attach a copy of current Letter of Employment or Staff I.D Card)

Previous Employer

Previous Employer's Name | Previous Employer's Address

New Employer

New Employer's Name | New Employer's Address

CHANGE OF PERSONAL DATA

Change of Date of Birth: Kindly attach Confirmation from Employer, Birth Cert/Age Declaration, Record of Service (Public Sector Employees Only) PENCOM Retirement Registration slip (Public Sector Retirees Only) Gender Update: Kindly attach a Passport Photograph and Confirmation of gender from Employer.

Previous Record	
Mobile Number 1:	
Mobile Number 2	
Email Address:	
Address line 1:	
Address line 2:	
City:	
State/Country:	
Gender:	
Date of Birth:	
Old Signature:	

New Record	
Mobile Number 1:	
Mobile Number 2	
Email Address:	
Address line 1:	
Address line 2:	
City:	
State/Country:	
Gender:	
Date of Birth:	
New Signature:	

NEW NEXT OF KIN (NOK) DETAILS

Next of Kin I (Primary)	
Name:	
Telephone:	
Email Address:	
Address line 1:	
Address line 2:	
Relationship:	

New Next of Kin 2 (Secondary)	
Name:	
Telephone:	
Email Address:	
Address line 1:	
Address line 2:	
Relationship:	

Would you like us to migrate you to e-statements only? YES NO

Signature & Date:

OTHERS:
Kindly Indicate any other request which is not listed above

FOR OFFICIAL USE ONLY

Client Service Officer (Name, Signature & Date): _____

Authorising Officer (Name, Signature & Date): _____